

November 2, 2011

TO: Members of the MAG Human Services Technical Committee

FROM: Deanna Jonovich, City of Phoenix Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF AGENDA

Meeting - 1:00 p.m.

Thursday, November 10, 2011

MAG Office, Second Floor, Chaparral Room \*Please note change in meeting room.  
302 North 1<sup>st</sup> Avenue, Phoenix

The next MAG Human Services Technical Committee (HSTC) meeting will be held at the time and place noted above. Members of the Human Services Technical Committee may attend either in person or by phone. Supporting information is enclosed for your review.

The meeting agenda and resource materials are also available on the MAG website at [www.azmag.gov](http://www.azmag.gov). In addition to the existing website location, the agenda packet will be available via the File Transfer Protocol (FTP) site at: <ftp://ftp.azmag.gov/HumanServicesTechnicalCommittee>. This location is publicly accessible and does not require a password.

Please park in the garage underneath the building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

In 1996, the Regional Council approved a simple majority quorum for all MAG advisory committees. If the Human Services Technical Committee does not meet the quorum requirement, members who have arrived at the meeting will be instructed a legal meeting cannot occur and subsequently be dismissed. Your attendance at the meeting is strongly encouraged.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions, please call the MAG office.

MAG HUMAN SERVICES TECHNICAL COMMITTEE  
TENTATIVE AGENDA  
November 10, 2011

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Call to the Audience</u>  An opportunity will be provided to members of the public to address HSTC on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless HSTC requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.	2. Information.
3. <u>Approval of September 8, 2011 Meeting Minutes</u>  The draft minutes for the September 8, 2011 meeting are posted with the meeting materials.	3. Approve the HSTC September 8, 2011 Meeting Minutes.
4. <u>Municipal Aging Services Project Update</u>  A report will be offered on the results of the Municipal Aging Services Focus Group meetings, the draft survey, and the upcoming conference planned as part of the project. Please refer to the focus group results and draft survey posted with the meeting materials.	4. Approve next steps for the MAG Municipal Aging Services Project.
5. <u>Social Services Block Grant</u>  The MAG Human Services Technical and Coordinating Committees develop allocation recommendations for the Social Services Block Grant each year to assist the Arizona Department of Economic Security. In September 2011, the MAG Human Services Technical Committee voted to recommend approval of the process to develop the	5. Approve the target group fact sheets and service ranking exercise as part of the process to develop allocation recommendations for the FY 2013 Social Services Block Grant.

allocation recommendations for FY 2013. The process includes fact sheets and a service ranking exercise.

Fact sheets for each of the four target groups addressed through the Social Services Block Grant have been drafted for the Committee's review and action. The groups include older adults; people with disabilities; people with developmental disabilities; and adults, families, and children. The service ranking exercise will be presented with the fact sheets for the Committee's review and action. Please refer to the material posted for the meeting.

6. Leadership Human Services Tours

A report will be offered on activities to develop the Human Services Leadership Tours included in the FY 2012 MAG Unified Planning Work Program. An outline for the tours will be provided prior to the meeting.

6. Approve the Human Services Leadership Tours Outline.

7. Request for Future Agenda Items

Topics or issues of interest that the MAG Human Services Technical Committee would like to have considered for discussion at a future meeting will be requested.

7. Information and discussion.

8. Comments from the Committee

An opportunity will be provided for HSTC members to present a brief summary of current events. HSTC is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

8. For information.